



pennsylvania
OFFICE OF OPEN RECORDS

**EAST COCALICO TWP
RECEIVED**

SEP 23 2009

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: September 23, 2009

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR : Ken McCrea

STREET ADDRESS : 20 Terrace Ave

CITY/STATE/COUNTY (Required): Stevens, Lancaster County, PA 17578

TELEPHONE (Optional): 336-5520 Ken@3cat.us

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information.*

Meeting minutes from the meeting between the supervisors and the auditors (held on April 22, 2009) and supervisors meeting to discuss the police pension (held on April 22, 2009). See attached notice of those two meetings.

DO YOU WANT COPIES? YES or NO – In digital format (pdf or doc; sent via email)

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: Robert H. Glisson *RHG*

DATE RECEIVED BY THE AGENCY: 23 Sep. 2009

AGENCY FIVE (5)-DAY RESPONSE DUE: 30 Sep. 2009
29 Sep 2009

Dear Mr. McCrea, Please see my attached reply to your request.
Sincerely,
Robert H. Glisson

****Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)**

September 29, 2009

Mr. Ken McCrea
20 Terrace Avenue
Stevens, PA 17578

Dear Mr. McCrea:

This is in reply to your Right To Know Request of September 23rd 2009 requesting meeting minutes between the Board of Supervisors and the appointed auditors (Weinhold , Nickel & Co.) on April 22nd 2009 and the Board of Supervisors meeting to review the Police Pension plan with the Board's pension plan advisors (Principal Financial Group) also the same day. These were of an informational nature only to the Board. Consequently, no decisions were made and no minutes were made of the meeting.

Sincerely,



Robert H. Glisson
Township Manager

CC: Board of Supervisors
Files